

COMMONWEALTH OF VIRGINIA  
DEPARTMENT OF TRANSPORTATION  
**SCHEDULE FOR PLANTING PROJECTS**  
**CONTRACTOR'S PROGRESS**

Route: \_\_\_\_\_ County/City: \_\_\_\_\_ Residency: \_\_\_\_\_  
Project: \_\_\_\_\_ Contractor Id. No.: \_\_\_\_\_

**PART I**

CONTRACT TIME

| ITEM          |  |  |  |  |  |  |  |  | TOTAL<br>COST |
|---------------|--|--|--|--|--|--|--|--|---------------|
| Planting      |  |  |  |  |  |  |  |  |               |
| Miscellaneous |  |  |  |  |  |  |  |  |               |
|               |  |  |  |  |  |  |  |  |               |
| TOTALS        |  |  |  |  |  |  |  |  |               |

**PART II**

|               |      |      | Months During Planting Season<br>(Anticipated number of plants installed each month) |      |      |      |      |      |                   |
|---------------|------|------|--|------|------|------|------|------|-------------------|
| Name of Plant | Size | Oct. | Nov.   | Dec. | Jan. | Feb. | Mar. | Apr. | Contract<br>Total |
|               |      |      |  |      |      |      |      |      |                   |
|               |      |      |  |      |      |      |      |      |                   |
|               |      |      |  |      |      |      |      |      |                   |
|               |      |      |  |      |      |      |      |      |                   |
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|               |      |      |  |      |      |      |      |      |                   |
|               |      |      |  |      |      |      |      |      |                   |

SEE PAGE 2 FOR FILING INSTRUCTIONS

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RECOMMENDED APPROVAL

TOTAL CONTRACT TIME: \_\_\_\_\_

APPROVED: \_\_\_\_\_ CONTRACTOR: \_\_\_\_\_

TITLE: \_\_\_\_\_ BY: \_\_\_\_\_

DATE: \_\_\_\_\_ DATE: \_\_\_\_\_

(Continued)

## FILING INSTRUCTIONS

**THE COMPLETED SCHEDULE MUST BE APPROVED BY VDOT PRIOR TO PAYMENT OF THE FIRST ESTIMATE. NO CONSIDERATION IS TO BE GIVEN FOR ANTICIPATED SHUTDOWN TIME IN THE PREPARATION OF THE SCHEDULE.**

Since inclement weather during the winter months may limit or preclude planting operations, the Contractor is urged to arrange his schedule in such a manner that a substantial amount of the work will be undertaken immediately following the Notice to Proceed.

Work to be performed during the establishment period is not to be considered in the preparation of the schedule.

### PART I

The Contractor shall indicate the anticipated monthly progress in percentages for each item, using accumulative totals based on the dollar bill value of work to be performed on each.

The line item "Planting" shall include all plants in the contract and shall mean the complete installation, including all incidental work thereto which is included in the payment for Plants.

The line item "Miscellaneous" shall include all other items of the contract.

Under column headed "Contract Time" for Fixed Date Projects, show the name of each month within the contract time limit. The first month is to be considered as the period from Date the Contractor is notified to proceed, to the first monthly estimate date. The last month is to be considered as the period from the last monthly estimate date to the Time Limit Date.

#### EXAMPLE NO.1:

Contractor-Austin Const. Co.  
Time Limit-May 1, 1998  
Notified to Proceed on-June 15, 1997  
Estimate Date-July 4, 1997  
First Month-July, 1997  
(6-15-97 thru 7-4-97)  
Last Month-May 1, 1998  
(4-5-98 thru 5-1-98)

#### EXAMPLE NO.2:

Contractor-Wilson Constr. Co.  
Time Limit-May 15, 1998  
Notified to Proceed on-June 10, 1997  
Estimate Date-June 20, 1997  
First Month-June, 1997  
(6-10-97 thru 6-20-97)  
Last Month-May 15, 1998  
(4-21-98 thru 5-15-98)

For "Calendar Day" projects, show the number of calendar days within the contract time limit in 30-day increments. (Example: 110 day Time Limit-30, 60, 90 110)

Under column headed "Total Cost"; show the cumulative dollar value of all contract items included in the line item.

For "Totals"; show the cumulative total percent of contract anticipated to be completed each month and in the last column show the cost of all work included in the schedule.

This part of the schedule applies only to actual planting and not to any work that may be performed in the digging of pits prior to the planting season.

### PART II

This part of the schedule only applies to actual planting and not to any work that may be performed in the digging of pits prior to the planting season.

|                   |  |
|-------------------|--|
| Column 1:         | Show common name of plant  |
| Column 2:         | Show size of plant   |
| Columns 3 thru 9: | These columns cover the planting season –October 1 to April 30. The Contractor will indicate in the appropriate column or columns the number of plants of each species he anticipates planting in that month or months. For example, if there are 10,000 Rosa Multiflora in the contract, he may anticipate planting 5,000 in October, 2,500 in November and 2,500 in December. These figures will be shown on the same line on which the plant's name is written and in columns for October, November and December. |
| Column 10:        | Show total number of each species contained in contract.   |

**NOTE:** When additional space is required to complete Part II, additional form(s) C-13B are to be used and attached, with Part I omitted.